



- TOWN OF SEEKONK MEETING NOTICE -

Please PRINT clearly or type form

Committee Name: Finance

Date of Meeting: October 14, 2014 Circle day: M T W Th F

Time: 6:30 PM Place of Meeting: Town Meeting Room

Topics to be discussed: *(if attaching the agenda, only one copy is required for posting)* Time stamp: OCT 10 '14 AM 8:03

- ① Minutes
- ② RFT/REA
- ③ Town Warrant 11/17/14

➤ **Four (4) copies of this notice must be filed with the Town Clerk's office:**

Each sheet contains two copies. You **MUST** have two full sheets (4 copies of the notice) with you when filing notice with Clerk's office – it is not our responsibility to make the copies for you. One copy will be posted, one for cable, one will be filed in the Clerk's office & one will be returned to the committee as a file copy.

➤ **On the back of one of the forms submitted, kindly print your committee name and meeting date.**

Dated: 10/10/14 Posted by: Bmt

POSTING COPY

CLERK'S FILE COPY

COMMITTEE FILE COPY

CABLE COPY

MINUTES OF:
TOWN OF SEEKONK FINANCE COMMITTEE
REGULAR MEETING
September 23, 2014

PRESENT: Robert Richardson, Chairperson
Myrna Gagnon-Elderkin
David Francis
Karen Perkins

ABSENT: David Saad

Director of Finance: Bruce Alexander

Mr. Richardson called the meeting to order at 7:06 p.m.

Minutes

The committee reviewed the minutes of July 15, 2014

Moved approval of minutes of July 15, 2014, Ms. Perkins, second Ms. Gagnon-Elderkin (4-0)

Town Meeting Warrant – November 17, 2014

Mr. Alexander reviewed the proposed articles for the warrant for the November 17, 2014 Fall Town Meeting. Warrant will close on Friday, September 26, 2014 at 12:00 PM

Senior Center Building Project

Mr. Alexander informed the committee that walks through of the property at 556 Arcade Avenue took place on Monday, September 15th and 22nd. About 20 design and architectural firms were present. Submissions are due Wednesday, September 24th.

Future Meetings

Tuesday, October 14, 2014 @ 6:30 PM, Town Hall Meeting Room

Moved adjournment Mr. Francis, second Ms. Gagnon-Elderkin (4-0) 7:40 PM

Respectfully submitted,

Myrna Gagnon-Elderkin, Clerk

RFA 2015-01

To: Finance Committee
From: Dept. Head Name Robert Lamoureux Signature: Robert Lamoureux
Date: 9-30-14

I am hereby requesting a Reserve Fund Transfer, in accordance with Chapter 40, Section 6 of the MA General Laws. This request is related to the Reserve Fund Transfer Advisory that I filed with you on 9-30-14 .
Date of RFT-A

1) Total Amount Requested: \$ 16,389.00

2) To be transferred to the following account(s):

A. 01192506-524300 account # B. _____ account # C. _____ account #

A. _____
account name

B. _____
account name

C. _____
account name

A. 2281.00
account balance

B. _____
account balance

C. _____
account balance

3) Current Balance in Voted Appropriation (Bottom Line): \$ _____

**** A copy of the related Reserve Fund Transfer Advisory is attached. ****

Reviewed by Finance Director:	_____	_____
	<i>Date</i>	<i>Signature</i>
Reviewed by BOS:	_____	_____
	<i>Date</i>	<i>Chairperson, Board of Selectmen</i>
Finance Committee Action:	_____	_____
	<i>Date</i>	<i>Chairperson, Finance Committee</i>
\$ _____		
<i>Amount Approved</i>		

<i>Transfer Disapproved</i>		

<i>Number Present & Voting</i>		

RFT-R: White=Finance Director; Yellow = Finance Committee; Pink = BOS; Gold (last page) = Dept.Head

RFT 2015-01

Town of Seekonk
Reserve Fund Transfer Advisory

SEP00'14 16:29 FINANC

To: Finance Committee
From: Dept. Head Name Robert Lamoureux Signature: Robert Lamoureux
Date: 9-30-14

Please be advised that I have identified an unforeseen and/or extraordinary expenditure that may cause an over-run in my department's annual appropriation. *Specific description of situation causing budget over-run:*

Heat Exchanger Replacement at the
Library.

Estimated amount of reserve fund transfer that may be requested: \$ 16,389.00

Budget Line #: 01192506-524300 Budget Line Name: Services Bldg Repair

Current Balance: \$ 2,281.00

Options available (if any) to shift or reduce impact of this situation:

None

Use typewriter or press down firmly when writing in ink – you are making four copies.

Instructions to Department Head: After completing this form, forward white copy to Finance Director; yellow copy to Finance Committee c/o Town Hall; pink copy to Board of Selectmen. Retain gold copy (last page) for your records.

You will need to submit a copy of this form if you file a Reserve Fund Transfer Request later in the fiscal year.